

Addendum No. 1 to IFB #26-20



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Procurement and Contracting Services
KATJANA BALLANTYNE
MAYOR

To: All Parties on Record with the City of Somerville as Holding IFB #26-20 Somerville
Parks Tree Health Program 2026

From: Felisa Gárate, Procurement Analyst

Date: 10/23/2025

Re: Questions and Answers
Unit Price Form of Awarded Vendor for IFB #25-26

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Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

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#	Question	Answer
1.	As this is a repeating contract, could you please provide the 'Unit Price Forms' of the winning bidder of last year's contract IFB: 25-26	Please see the attached for the Unit Price Form of the Awarded Vendor for IFB #25-26.
2.	Are all the trees around the properties having the soil aerated or only where soil compaction is present?	Soil aeration would be determined during the assessment phase of the project. Soil aeration will only be conducted where it is needed, such as areas with soil compaction issues or on trees that require root pruning.
3.	Are all the tree removals marked?	No, the amount of tree removal are mostly estimates. Most tree removals will be identified during the assessment phase of the project. Thereafter, they will be marked, updated in the City tree inventory, and posted publicly as appropriate prior to removal. Urban Forester will approve all removals.
4.	Is the (1) tree that needs a cable installed marked?	There are currently no trees that are known to need cabling, but a cabling need may be identified during the assessment phase of the project. Any tree that may need cabling will be identified in the work plan and approved by the City Urban Forester. Proposed work will also be documented in the City tree inventory software by the contractor or project manager.
5.	Are the (40) trees that need root pruning marked?	Root pruning would be determined during the assessments phase of the project. Trees that need root pruning will be updated in the City tree inventory software by the contractor or project manager.
6.	As the project involves a tree inventory and care plan and activities, conventional construction as-builts and maintenance manuals may not be directly applicable. Would a PDF document with a series of GIS maps of the trees, with information on the care provided and	That is correct, traditional as-builts and maintenance manuals are not directly applicable. Information about recommended and proposed work will be described in the

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	recommended in the future be suitable?	Work Plans and Final Reports for each park property. In addition, all work to be done will be categorized and documented in the City's tree inventory software. No additional GIS maps will be required – the tree inventory will suffice.
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IFB # 25-26

SECTION 3.0

FORM FOR GENERAL BID

The undersigned proposes to furnish all labor and materials required for: Somerville Parks Tree Health Program 2025

In accordance with the accompanying plans and specifications prepared by the City and specified below, subject to additions and deductions according to the terms of the specifications.

The bidder certifies the following bulleted statements and offers to supply and deliver the materials and services specified below in full accordance with the Contract Documents supplied by the City of Somerville

- The bids will be received at the office of the Chief Procurement Officer, Somerville City Hall, 93 Highland Avenue, Somerville, MA 02143 no later than **12/4/24 by 1PM EST**
- If the **awarded** vendor is a Corporation a "Certificate of Good Standing" (produced by the Mass. Sec. of State) must be furnished with the resulting contract (see Section 4.0.)
- **Awarded Vendor** must comply with Living Wage requirements (see Section 4.0; only for services)
- **Awarded Vendor** must comply with all applicable laws, including but not limited to the [Somerville Wage Theft Ordinance](#).
- **Awarded Vendor** must comply with insurance requirements as stated in Section 4.0.
- The Chief Procurement Officer reserves the right to accept or reject any or all bids and/or to waive any informalities if in her/his sole judgment it is deemed to be in the best interest of the City of Somerville.
- The following prices shall include delivery, the cost of fuel, the cost of labor, and all other charges.
- This form to be enclosed in sealed bid package.

The proposed contract price is (total bid in figures):

\$

97,805.00

Total in words:

Ninety Eight Thousand Eight Hundred Five dollars and Zero cents.

(If applicable) The contract price does not include the items listed on the attached "Bid Form for Alternates;" the bidder understands that the project construction cost estimate provided by the City is inclusive of all the work described in this form.

The undersigned agrees that, if he is selected as general contractor, he will within five days, Saturdays, Sundays and legal holidays excluded, after presentation thereof by the awarding authority, execute a contract in accordance with the terms of this bid and furnish a performance bond and also a labor and materials or payment bond (as indicated in the "Key Project Information" section on the 2nd page of this bid), each of a surety company qualified to do business under the laws of the commonwealth and satisfactory to the awarding authority and each in the sum of the contract price, the premiums for which are to be paid by the general contractor and are included in the contract price; provided, however, that if there is more than one surety company, the surety companies shall be jointly and severally liable.

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that he will comply fully with all laws and regulations applicable to awards made subject to section 44A.

The undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

The Undersigned Bidder certifies under the penalties of perjury that:

- (1) Pursuant to M.G.L. c. 62C, §49A, to the best of the signatories knowledge and belief, that the Undersigned Bidder is in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support, as well as paid all contributions and payments in lieu of contributions pursuant to MGL 151A, §19A(b); and,
- (2) the Federal Employer Identification Number (EIN) of the Bidder is: [REDACTED]

The Undersigned Bidder certifies under penalties of perjury that the Bidder is not presently debarred from doing federal or state public construction work, that the Bidder has not had its low bid rejected by any municipality in the previous two years, except:

in which case the reasons for rejection were as follows:

The Undersigned Bidder certifies under penalties of perjury that the Bidder will comply with all applicable laws, including City of Somerville ordinances that include but are not limited to: [living wage ordinance](#), [ordinance to protect vulnerable road users](#), [responsible employer ordinance](#), and [ordinance to protect against wage theft](#).

As a condition of this bid, the bidder hereby certifies that neither the bidder nor any of the bidder's subcontractors have been subject to a criminal or civil judgment, administrative citation, final administrative determination, order, or debarment resulting from a violation of M.G.L. c. 149, M.G.L. c. 151, or 29 U.S.C. § 201 et seq. within five years prior to bid submission.

In the alternative, the Bidder hereby discloses a criminal or civil judgment, administrative citation, administrative determination, or debarment, within five years prior to bid submission. Included with the Bid is a copy of the same, in addition to documentation demonstrating that all damages, fines, costs, and fees have been paid.

The Undersigned Bidder has submitted all requested referenced information on the Reference Form.

The Undersigned Bidder understands that the contractor and subcontractors will be required to pay prevailing wages to laborers and mechanics, and that if the Undersigned's bid is significantly below the average bid, the Awarding Authority may require the Bidder to substantiate that the bid is based on payment of wages at prevailing rates.


The Undersigned Bidder certifies that it can achieve substantial and final completion by the dates notes in Section 2.2, herein, unless otherwise noted in the Notice to Proceed as delivered to the awarded vendor.

Should certain additional work be required, or should the quantities of certain classes of work be increased or decreased from those required by the Contract Documents, by authorization of the City, unit prices listed on the attached "Unit Price Form" shall at the option of the City be the basis of payment to the Contractor or credit to the City, for such increase or decrease in the work. The unit prices shall represent the exact net amount per unit to be paid the Contractor (in the case of addition or increase) or to be refunded the City (in the case of decrease). Contractually noted adjustments will be allowed for overhead, profit, insurance or other direct or indirect expenses of the Contractor or Subcontractors.

The unit prices shall include cost of fuel, all labor, materials, equipment, overhead, profit, insurance, etc. to cover the finished work of the several kinds called for. Changes shall be processed in accordance with the provisions of the General Conditions governing changes in the work.

Executed this 4th day of December, 2024.

Name of Company/Individual: Barrett Tree Service East, Inc.

Address, City, State, Zip: 340 Middlesex Ave Medford MA, 02155	
Tel # 617-616-5281	Email: qjohnson@barrettthreecast.com
Name and Title of Person Signing	Trumbull Barrett, President
Signature of Authorized Individual 	
<p>Please acknowledge receipt of any and all Addenda (if applicable) by signing below and including this form in your bid package. Failure to do so may subject the proposer to disqualification.</p> <p>ACKNOWLEDGEMENT OF ADDENDA: Addendum #1 <input checked="" type="checkbox"/> #2 <input checked="" type="checkbox"/> #3 <input type="checkbox"/> #4 <input type="checkbox"/> #5 <input type="checkbox"/> #6 <input type="checkbox"/> #7 <input type="checkbox"/> #8 <input type="checkbox"/> #9 <input type="checkbox"/> #10 <input type="checkbox"/></p>	

Unit Price Form

Please quote on the following items. Prices are to include delivery, the cost of fuel, the cost of supplies, the cost of labor and all other charges related to the services listed below. Prices are to remain the same for the entire contract period.

Performing Tree Health Assessments & Creating Work Plans		
	Quantity	Price per Park (\$)
1. ARGENZIANO SCHOOL PLAYGROUND	1 park	800.00
2. BAILEY PARK	1 park	800.00
3. CHUCKIE HARRIS PARK	1 park	700.00
4. CORBETT-MCKENNA PARK	1 tree	600.00
5. KENNEDY SCHOOLYARD	1 park	700.00
6. LINCOLN PARK	1 park	1,100.00
7. LOU ANN DAVID PARK	1 park	800.00
8. NORTH STREET VETERANS PLGD	1 park	700.00
9. QUINCY STREET PARK	1 park	700.00
10. VETERANS MEMORIAL CEMETARY	1 park	500.00
11. WEST BRANCH LIBRARY	1 park	600.00
12. WINTER HILL COMMUNITY SCHOOL	1 park	800.00
Total Fee for Tree Health Assessments & Work Plans (in figures):	\$	8,800.00
Total Fee for Tree Health Assessments & Work Plans (in words):	\$	Eight thousand, Eight hundred & zero cents.

Execution of Work Plans			
Type of Work	Approx. Quantity	Unit Price (\$)	Total Price (\$)
1. Young tree training (pruning of young trees up to 20 feet tall)	50 tree(s)	75.00 per tree	3,750.00
2. Large tree pruning (trees > 20 feet tall)	230 hour(s)	150.00 per hour	34,500.00
3. Bark Tracing	2 wound(s)	175.00 per wound	350.00
4. Cable Inspection	1 cable(s)	75.00 per cable	75.00
5. Cabling and/or Bracing (new installation)	1 tree(s)	380.00 per tree	380.00
6. Tree Removal (cutting to ground level): weed trees 2 inches diameter or less	5 tree(s)	25.00 per tree	125.00
7. Tree Removal, including stump removal (pulling out or grinding): trees up to 5 inches diameter	5 tree(s)	125.00 per tree	625.00

8. Tree Removal, including stump removal (pulling out or grinding): trees 5 to 10 inches diameter	5 tree(s)	200.00 per tree	1,000.00
9. Tree Removal, including stump removal (pulling out or grinding): trees 10 to 20 inches diameter	4 tree(s)	1,200.00 per tree	4,800.00
10. Tree Removal, including stump removal (pulling out or grinding): trees 20 to 30 inches diameter	2 tree(s)	2,000.00 per tree	4,000.00
11. Tree Removal, including stump removal (pulling out or grinding): trees 30 to 40 inches diameter	0 tree(s)	7,000.00 per tree	0.00
12. Stump Removal only (pulling out or grinding existing stump): stumps under 10 inches diameter	2 stump(s)	250.00 per stump	500.00
13. Stump Removal only (pulling out or grinding existing stump): stumps 11 to 20 inches diameter	3 stump(s)	450.00 per stump	1,350.00
14. Stump Removal only (pulling out or grinding existing stump): stumps 21 to 30 inches diameter	0 stump(s)	700.00 per stump	0.00
15. Stump Removal only (pulling out or grinding existing stump): stumps 31 to 40 inches diameter	0 stump(s)	800.00 per stump	0.00
16. Stump Removal only (pulling out or grinding existing stump): stumps 41 to 50 inches diameter	0 stump(s)	2,000.00 per stump	0.00
17. Root pruning (for girdling roots)	40 tree(s)	125.00 per tree	5,000.00
18. Soil aeration (ex. air spading)	3,000 square feet	2.00 per square foot	6,000.00
19. Compost addition to soil	3,000 square feet	0.50 per square foot	1,500.00
20. Amending soil with fertilizer (or other soil amendments)	20,000 square feet	0.25 per square foot	5,000.00
21. Adding mulch rings (6' diameter)	70 tree(s)	125.00 per tree	8,750.00
22. Application of foliar horticultural oil (tree size range 11 – 16 inches DBH)	1 tree(s)	350.00 per tree	350.00
23. Additional skilled arborist tree work	10 hour(s)	175.00 per hour	1,750.00
24. Posting of No Parking Signs	10 park(s)	200.00 per park	2,000.00
25. Application of preventative treatment for Beech Leaf Disease for approx. 15-inch diameter Beech Trees	2 tree(s)	400.00 per application	800.00
Total Fee for Execution of Work Plans (in figures):	\$ 82,605.00		
Total Fee for Execution of Work Plans (in words):	\$ Eighty two thousand, six hundred & five and zero cents.		

Creating and Delivering Final Reports		
	Quantity	Price per Park (\$)
1. ARGENZIANO SCHOOL PLAYGROUND	1 park	500.00
2. BAILEY PARK	1 park	500.00
3. CHUCKIE HARRIS PARK	1 park	500.00
4. CORBETT-MCKENNA PARK	1 tree	500.00
5. KENNEDY SCHOOLYARD	1 park	500.00
6. LINCOLN PARK	1 park	900.00
7. LOU ANN DAVID PARK	1 park	500.00
8. NORTH STREET VETERANS PLGD	1 park	500.00
9. QUINCY STREET PARK	1 park	500.00
10. VETERANS MEMORIAL CEMETARY	1 park	400.00
11. WEST BRANCH LIBRARY	1 park	600.00
12. WINTER HILL COMMUNITY SCHOOL	1 park	500.00
Total Fee for Final Reports (in figures):	\$	6,400.00
Total Fee for Final Reports (in words):	\$	Six thousand, four hundred & zero cents.

Total Fee for 12-Month Contract (in figures):	\$	97,805.00
Total Fee for 12-Month Contract (in words):	\$	Ninety seven thousand, eight hundred & five & zero cents